

PRIORITY CHECKLIST TO LEAVE FOR YOUR CLEANER

CHECK the box on the items you want cleaned. Any items you do not check will **not** be cleaned.
Number your priority for each item, 1 being most important. Items checked but given no priority will be left to the last and completed as time allows

Included in General and Detailed Cleaning:

Included only in Detailed Cleaning

Kitchen:

- ___ Clean outside of cabinets
- ___ Clean outside and top of stove
- ___ Clean outside refrigerator
- ___ Clean inside and outside microwave
- ___ Clean outside dishwasher

Bathrooms:

- ___ Clean outside of cabinets
- ___ Clean mirrors
- ___ Sanitize and clean toilets inside and out
- ___ Clean and sanitize floors
- ___ Scrub tubs, showers, & doors
- ___ Sanitize all surfaces

All Rooms:

- ___ Wash floors
- ___ Vacuum carpets
- ___ Dust all surface
- ___ Polish furniture (*client provided polish*)
- ___ Remove cobwebs
- ___ Spot clean walls
- ___ Clean woodwork/doors/baseboards
- ___ Clean light switch & outlet covers
- ___ Dust & vacuum blinds
- ___ Clean outside of washer & dryer
- ___ Clean & dust windowsills

Kitchen:

- ___ Clean inside refrigerator
- ___ Clean inside dishwasher
- ___ Clean inside of washer & dryer
- ___ Clean oven *Self-cleaning ovens run by client prior*
- ___ Clean inside of all cabinets
- ___ Wipe out all empty closets/built-ins
- ___ Clean under appliances
- We do not assume responsibility for damage to floors if appliances are not on rollers or difficult to move.*
- ___ Clean around windows/sliding door tracks
- ___ Clean light fixtures
- ___ Clean out fireplace (provide bags for ashes)
- ___ Wash reachable inside windows

Additional notes for the cleaner:

When cleaning is completed, please sign below to indicate you have reviewed our cleaning policies and are satisfied with the cleaning done:

Client Signature

**** A gratuity is not required, but is appreciated for a job well done****

